



NOTICE

DATE: MAY 2018

TO: POLICE RETIREES (Civil Service Only)

FROM: WANDA VALENTINE
DEPUTY DIRECTOR, BENEFITS & ADMINISTRATION

SUBJECT: NOMINEE FOR FORT WORTH EMPLOYEES' RETIREMENT FUND
BOARD OF TRUSTEES ELECTION

The Retirement Fund's Administrative Rules provide that nomination of retired members for election to the Board of Trustees shall be by Letter of Nomination only. Any member of the retiree group receiving at least twenty-five (25) Letters of Nomination shall be considered a nominee for election to Place 6.

Place position on the Board, the corresponding retiree group and department comprising the group is as follows:

Place 6	RETIREE GROUP A	Police Retirees (Civil Service Only)
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Trustee for Place 6 shall be elected in 2018 to serve a term from September 1, 2018 through August 31, 2020.

The Letter of Nomination for Place 6 is attached on the other side of this notice. Letters of Nomination must be returned to the Retirement Fund Executive Director by Friday, June 29, 2018.

If you lose this Letter of Nomination form, it is available – along with eligibility requirements for Place 6 of the Board of Trustees – on our website at www.fwretirement.org. You can print the form and return it to the Executive Director, Fort Worth Employees' Retirement Fund, 3801 Hulen Street, Suite 101, Fort Worth, Texas 76107.

If there is only one nominee for any PLACE, there shall be no election for that PLACE and such nominee shall automatically be elected to the Board of Trustees; otherwise the election will take place from **JULY 20, 2018 – AUGUST 15, 2018.**



FORT WORTH EMPLOYEES' RETIREMENT FUND

LETTER OF NOMINATION
FOR POLICE (CIVIL SERVICE ONLY) RETIRED MEMBER

NOMINATION TO PLACE 6: _____
(Nominee's Name)

I NOMINATE THE ABOVE POLICE (CIVIL SERVICE ONLY) RETIRED MEMBER OF THE FORT WORTH EMPLOYEES' RETIREMENT FUND TO PLACE 6 OF THE BOARD OF TRUSTEES OF THE FORT WORTH EMPLOYEES' RETIREMENT FUND, IN THE ELECTION TO BE HELD IN 2018.

PURSUANT TO THE PROVISIONS OF THE RETIREMENT FUND'S ADMINISTRATIVE RULES, I AFFIX MY SIGNATURE AS PETITIONING TO HAVE THE ABOVE-NAMED POLICE (CIVIL SERVICE) RETIRED MEMBER PLACED IN NOMINATION ON THE BALLOT FOR ELECTION TO THE ABOVE-NAMED PLACE ON THE BOARD OF TRUSTEES.

Please Print:

Date

Your Printed Name

XXX-XX-_____
Social Security Number (last 4 digits)

Your Signature

Return To:
Executive Director
Fort Worth Employees' Retirement Fund
3801 Hulen St., Suite 101
Fort Worth, TX 76107



2018 Fund Board Elections

In 2018, Place 6 is up for re-election to the Retirement Fund Board of Trustees. The Board is the governing body over the administration of your pension plan, but makes no changes to your pension plan benefits; the city makes all changes to the plan itself.

**Place 6 is the representative for
Retiree Group A, Civil Service Police Department Retirees**

Am I Eligible to Run?

- You must be a Civil Service Police Department Retiree at the time of election;
- You must receive 25 nominations from Civil Service retirees of the Fort Worth Police Department. Letters of Nomination are mailed from the Retirement Fund and may be returned by mail or in person to the Retirement Fund, 3801 Hulen Street, Suite 101, Fort Worth, Texas 76107.
- Letters of Nomination must be returned to the Retirement Fund no later than Friday, June 29, 2018, 5 p.m. (Letter of Nomination forms are available at www.fwretirement.org).

What are the Requirements and Expectations of Fund Board Members?

- Board members are fiduciaries of the Fund and must adhere to a set of standards and responsibilities. All Board members are required to attend orientation and to participate in ongoing education courses throughout their terms in order to understand the full extent of their fiduciary responsibilities.
- Board members must attend one monthly regular Board meeting held during a weekday. Committees also meet during the weekday. Board members have a choice of six committees on which to serve, including Audit & Budget, Communications, Disability, Investment, Legislative and Personnel Committees.
- Board members must attend Minimum Educational Training (MET) requirements and deadlines administered by the Texas Pension Review Board (PRB), including seven hours of core training within the first year of service on the Board and four hours of core or non-core training every two-years after. Training includes fiduciary matters, actuarial issues, benefits administration, governance, ethics, investments, risk management, compliance, legal and regulatory matters, pension accounting, custodial issues and plan administration. In addition, Trustees must take courses on the Texas Open Meetings Act and the Texas Public Information Act.